**COURSE SYLLABUS**

|  |  |  |  |
| --- | --- | --- | --- |
| **COURSE TITLE:** |  | | |
| **COURSE CODE:** |  | **TERM:** |  |
| **COURSE CREDITS:** |  | **DELIVERY:** |  |
| **CLASS SECTION:** |  | **START DATE:** |  |
| **CLASS LOCATION:** |  | **LAB LOCATION:** |  |
| **CLASS TIME:** |  | **LAB TIME:** |  |
| **WEBSITE:** |  | | |

# Course Description

## Prerequisites

# Land Acknowledgement

As we gather here today, we acknowledge we are on Treaty Six Territory and the Homeland of the Métis. We pay our respect to the First Nation and Métis ancestors of this place and reaffirm our relationship with one another. We recognize that in the course of your studies you will spend time learning in other traditional territories and Métis homelands. We wish you safe, productive and respectful encounters in these places

# Learning Outcomes

By the completion of this course, students will be expected to:

Information on literal descriptors for grading at the University of Saskatchewan can be found at: http://students.abc.ca/academics/grading/grading-system.php

Please note: There are different literal descriptors for undergraduate and graduate students.

More information on the Academic Courses Policy on course delivery, examinations and assessment of student learning can be found at:

http://policies.abc.ca/policies/academic-affairs/academic-courses.php

The University of Saskatchewan Learning Charter is intended to define aspirations about the learning experience that the University aims to provide, and the roles to be played in realizing these aspirations by students, instructors and the institution.

# University of Saskatchewan Grading System (for undergraduate courses)

**Exceptional (90-100)** A superior performance with consistent evidence of

* a comprehensive, incisive grasp of the subject matter;
* an ability to make insightful critical evaluation of the material given;
* an exceptional capacity for original, creative and/or logical thinking;
* an excellent ability to organize, to analyze, to synthesize, to integrate ideas, and to express thoughts fluently.

**Excellent (80-90)** An excellent performance with strong evidence of

* a comprehensive grasp of the subject matter;
* an ability to make sound critical evaluation of the material given;
* a very good capacity for original, creative and/or logical thinking;
* an excellent ability to organize, to analyze, to synthesize, to integrate ideas, and to express thoughts fluently.

**Good (70-79)** A good performance with evidence of

* a substantial knowledge of the subject matter;
* a good understanding of the relevant issues and a good familiarity with the relevant literature and techniques;
* some capacity for original, creative and/or logical thinking;
* a good ability to organize, to analyze and to examine the subject material in a critical and constructive manner.

**Satisfactory (60-69)** A generally satisfactory and intellectually adequate performance with evidence of

* an acceptable basic grasp of the subject material;
* a fair understanding of the relevant issues;
* a general familiarity with the relevant literature and techniques;
* an ability to develop solutions to moderately difficult problems related to the subject material;
* a moderate ability to examine the material in a critical and analytical manner.

**Minimal Pass (50-59)** A barely acceptable performance with evidence of

* a familiarity with the subject material;
* some evidence that analytical skills have been developed;
* some understanding of relevant issues;
* some familiarity with the relevant literature and techniques;
* attempts to solve moderately difficult problems related to the subject material and to examine the material in a critical and analytical manner which are only partially successful.

**Failure <50** An unacceptable performance

# Course Overview

# Class Schedule

|  |  |  |  |
| --- | --- | --- | --- |
| **Week** | **Module** | **Readings** | **Evaluation Due Date** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  | FINAL EXAM |  |  |

## Midterm and Final Examination Scheduling

Midterm and final examinations must be written on the date scheduled.

Final examinations may be scheduled at any time during the examination period (INSERT FIRST AND LAST DAY OF CURRENT EXAM PERIOD); students should therefore avoid making prior travel, employment, or other commitments for this period.  If a student is unable to write an exam through no fault of his or her own for medical or other valid reasons, documentation must be provided and an opportunity to write the missed exam may be given.  Students are encouraged to review all examination policies and procedures:

# http://students.abc.ca/academics/exams.php

## Length and Mode of Final Examination

# Instructor Information

## Contact Information

## Office Hours

## Instructor Profile

# Required Activities Outside of Class Time

THIS WOULD INCLUDE THE MIDTERM AS WELL AS OTHER ACTIVITIES

# Required Resources

## Readings/Textbooks

Textbooks are available from the University of Saskatchewan Bookstore:

## Other Required Materials

## Electronic Resources

## Downloads

## Supplementary Resources

Grading Scheme

|  |  |
| --- | --- |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| Total | 100% |

Evaluation Components

## Assignment 1: Name of Assignment 1

**Value**: xx% of final grade **Due Date**: See Course Schedule **Type**: Brief (1-2 sentences) description of how the assignment relates to the course. **Description**: Detailed description of assignment expectations and procedures.

## Participation (Discussion Forums for online classes)

**Value**: xx% of final grade

**Due Date**: See Course Schedule

**Type:** Brief (1-2 sentences) description of how the Discussions relate to the course.

**Description**: Detailed description of Discussion expectations and procedures.

## Midterm Exam

**Value**: xx% of final grade **Date**: See Course Schedule

**Length:** \_\_\_ hours

**Type**: Comprehensive? Invigilated? Open book? Take home, etc.

**Description**: Details about the type of exam questions, etc. Calculators or other electronic devices allowed or not?

## Final Exam

**Value**: xx% of final grade **Date**: See Course Schedule

**Length:** \_\_\_ hours

**Type**: Comprehensive? Invigilated? Open book? Take home, etc.

**Description**: Details about the type of exam questions, etc. Calculators or other electronic devices allowed or not?

Submitting Assignments

# Late Assignments

# Criteria That Must Be Met to Pass

INCLUDING IF ANY PARTICULAR OR ALL ASSIGNMENTS ARE NEEDED TO PASS

# Attendance Expectations

# Participation

# Experiential Learning

ARE THERE ANY EXPERIENCIAL LEARNING ASPECTS OF THE COURSE AND HOW WILL THEY BE MONITORED AND EVALUATED.

# Recording of the Course

WILL THE INSTRUCTOR BE RECORDING THE COURSE? ARE STUDENTS ALLOWED OR PROHIBITED FROM RECORDING THE COURSE?

# Copyright

Course materials are provided to you based on your registration in a class, and anything created by your professors and instructors is their intellectual property, unless materials are designated as open education resources. This includes exams, PowerPoint/PDF slides and other course notes. Additionally, other copyright-protected materials created by textbook publishers and authors may be provided to you based on license terms and educational exceptions in the Canadian Copyright Act (see http://laws-lois.justice.gc.ca/eng/acts/C-42/index.html).

**Before you copy or distribute others’ copyright-protected materials, please ensure that your use of the materials is covered under the University’s Fair Dealing Copyright Guidelines available at**[**https://library.usask.ca/copyright/general-information/fair-dealing-guidelines.php**](https://library.usask.ca/copyright/general-information/fair-dealing-guidelines.php).For example, posting others’ copyright-protected materials on the open web is not covered under the University’s Fair Dealing Copyright Guidelines, and doing so requires permission from the copyright holder.

For more information about copyright, please visit https://library.usask.ca/copyright/index.phpwhere there is information for students available at https://library.usask.ca/copyright/students/rights.php or contact the University’s Copyright Coordinator at mailto:copyright.coordinator@usask.ca or 306-966-8817.

# Student Feedback

HOW WILL THE INSTRUCTOR USE FORMATIVE AND SUMMATIVE FEEDBACK FROM THE STUDENTS?

# Integrity Defined (from the Office of the University Secretary)

The University of Saskatchewan is committed to the highest standards of academic integrity and honesty.  Students are expected to be familiar with these standards regarding academic honesty and to uphold the policies of the University in this respect.  Students are particularly urged to familiarize themselves with the provisions of the Student Conduct & Appeals section of the University Secretary Website and avoid any behavior that could potentially result in suspicions of cheating, plagiarism, misrepresentation of facts and/or participation in an offence.  Academic dishonesty is a serious offence and can result in suspension or expulsion from the University.

All students should read and be familiar with the Regulations on Academic Student Misconduct (http://www.usask.ca/secretariat/student-conduct-appeals/StudentAcademicMisconduct.pdf) as well as the Standard of Student Conduct in Non-Academic Matters and Procedures for Resolution of Complaints and Appeals (http://www.usask.ca/secretariat/student-conduct-appeals/StudentNon-AcademicMisconduct.pdf)

For more information on what academic integrity means for students see the Student Conduct & Appeals section of the University Secretary Website at: http://www.usask.ca/secretariat/student-conduct-appeals/forms/IntegrityDefined.pdf

# Examinations with Access and Equity Services (AES)

Students who have disabilities (learning, medical, physical, or mental health) are strongly encouraged to register with Access and Equity Services (AES) if they have not already done so. Students who suspect they may have disabilities should contact AES for advice and referrals. In order to access AES programs and supports, students must follow AES policy and procedures. For more information, check www.students.usask.ca/aes, or contact AES at 306-966-7273 or aes@usask.ca.

Students registered with AES may request alternative arrangements for mid-term and final examinations.

Students must arrange such accommodations through AES by the stated deadlines. Instructors shall provide the examinations for students who are being accommodated by the deadlines established by AES.

# Student Supports

## Student Learning Services

Student Learning Services (SLS) offers assistance to U of S undergrad and graduate students. For information on specific services, please see the SLS web site http://library.usask.ca/studentlearning/.

## Student and Enrolment Services Division

The Student and Enrolment Services Division (SESD) focuses on providing developmental and support services and programs to students and the university community. For more information, see the students’ web site http://students.usask.ca.

## Financial Support

Any student who faces challenges securing their food or housing and believes this may affect their performance in the course is urged to contact Student Central (https://students.usask.ca/student-central.php).

## Aboriginal Students Centre

The Aboriginal Students Centre (ASC) is dedicated to supporting Aboriginal student academic and personal success. The centre offers personal, social, cultural and some academic supports to Métis, First Nations, and Inuit students. The centre is also dedicated to intercultural education, brining Aboriginal and non-Aboriginal students together to learn from, with and about one another in a respectful, inclusive and safe environment. Students are encouraged to visit the ASC’s Facebook page (https://www.facebook.com/aboriginalstudentscentre/) to learn more.

## International Student and Study Abroad Centre

The International Student and Study Abroad Centre (ISSAC) supports student success in their international education experiences at the U of S and abroad.  ISSAC is here to assist all international undergraduate, graduate, exchange and English as a Second Language students and their families in their transition to the U of S and Saskatoon.  ISSAC offers advising and support on all matters that affect international students and their families and on all matters related to studying abroad.  Please visit students.usask.ca for more information.

## College Supports

OTHER SUPPORTS OFFERED BY THE COLLEGE OR DEPARTMENT

# Other Acknowledgements

## Course Contributor(s)